

Medical Room/ First Aid Post Cleaning / Equipment Check List

Quad Medical Ltd



Event Medical Provider
www.quadmedical.co.uk

Please ensure vehicles are cleaned at the start of your shift prior to use and after patient use.

Date	Event	Duty Manager

Please ensure the following areas are free from dirt and dust and have been wiped down with the appropriate cleaning products. When this has been done please sign the corresponding box. If boxes are left blank it will be taken that the area/equipment has not been cleaned.

Minors/ Triage

Area/Equipment	Signed	Area/Equipment	Signed
Seating Clean		Packaging for disposable items and sundries is clean, dry and intact and free of dust and dirt	
Patient Couches Clean		Clinical waste bin is appropriately lined	
Equipment Trolley Clean Exterior		Hand Sanitiser available	
Equipment Trolley Clean interior		Floor free from litter/obstructions /Area appears generally tidy	

Majors

Area/Equipment	Signed	Area/Equipment	Signed	Area/Equipment	Signed
Seating Clean		Kit Bags Clean on Exterior and stored appropriately		Carry Chair clean and functional	
Patient Beds (Orange Stretchers) Clean		Internal Bag Checks: Packaging for disposable items and sundries is clean, dry and intact and free of dust and dirt		Clinical waste bin is appropriately lined	
Equipment Trolley Clean Exterior		Floor free from litter/obstructions		BP Cuffs Clean & Functional	
Equipment Trolley Clean interior		Sharps Bins in place and less than ¾ full		Saturations probes clean & functional	
Sundries in trolley: Packaging for disposable items and sundries is clean, dry and intact and free of dust and dirt		Pt Privacy Screens clean and functional		Glucometers clean and functional	
Linen Clean and unused		Hand sanitiser available		Thermometers Clean & Functional	
Burco clean and filled with fresh water		Soap available for Burco		Hand towels available by Burco	

Resuscitation Bay

Area/Equipment	Signed	Area/Equipment	Signed	Area/Equipment	Signed
Equipment Trolley Clean Exterior		Suction clean & Functional		Oxygen cylinder stored appropriately	
Equipment Trolley Clean interior		Bag Valve Mask in packaging & functional		Sharps Bins in place and less than ¾ full	
Sundries in trolley: Packaging for disposable items and sundries is clean, dry and intact and free of dust and dirt		12 Lead ECG Clean & Functional (Incl. leads)		Floor free from litter/obstructions	
Defibrillator (AED) clean & functional		Oxygen cylinder clean and in date		Stretcher Clean	

Staff Rest Area

Area/Equipment	Signed	Area/Equipment	Signed
Coffee Machine Clean & Functional		Staff Bags are tidied away	
Microwave Clean & Functional		Bin lined with black bin liner for general waste	
Urn Filled with fresh water, clean & functional		Floor free from litter/obstructions	
Seating Clean		Generally clean and tidy	

Staff Signatures

Please can all members of staff who have cleaned any areas on this document record their names and signatures on the table below for future reference. Many thanks

Staff Name	Signature	Staff Name	Signature	Staff Name	Signature